



## Documents Required for Schengen Visa

(Austria, Belgium, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Croatia, Iceland, Italy, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, Netherlands, Norway, Poland, Portugal, Slovakia, Slovenia, Spain, Sweden, Switzerland, Romania and Bulgaria).

- **Schengen Tourist Visa Application Form.** The form must be completely filled online, downloaded in two copies and signed at the end. You can find it on the website of the consulate /embassy in your destination country, or if not, you can require it from the consulate through email.
- **Two photographs in line with the Schengen requirements.** They should be no more than 6-months old, 35–40mm in width, close up of your head and top of your shoulders so that your face takes up 70–80% of the photograph. It should be taken in sharp focus and clear, of high quality and with no ink marks or creases, and according to all of the standards set by ISCO.
- **Your valid passport.** It should have at least two empty pages in order to affix the visa and be issued within the last ten years. The passport must be valid for another three months beyond the intended stay in the Schengen Area.
- **Clear photocopies of the 1st and last page of the passport (Biodata).**
- **Previous passports (if applicable)** – if you have more than one old passport, do not staple them, but tie them together with a rubber band instead and hand them along with the other documents.
- **Personal covering letter (original)** – where you will tell more about the purpose of visiting the EU, the countries you plan to travel to, the dates, where you plan to stay and other details of your trip.
- **No Objection Letter.** This is a letter from your employer or your school/university which states that you have contractual obligations in your home country and assures the embassy that you will return back to your homeland.
- **Travel Health Insurance covering emergency medical, hospitalization and in case of death, repatriation.** The Schengen Zone member states have agreed that the minimum cover should be 30.000 EUR, and it must be valid for your entire duration of stay in the whole territory of the Schengen Area.
- **Flight reservation – there is no need to buy actual plane tickets.** However, the embassy wants you to purchase a flight reservation in order to prove your intended entry and exit dates. One way tickets are not accepted.

- **Proof of accommodation for the entire period of stay in the Schengen Area.** If you are staying in a hotel, you must show hotel booking. If you are staying at relatives or friends, they must submit proof that they have enough room for you.
- **Proof of financial status.** You must show evidence that you possess sufficient funds for the visit, that you will be able to financially maintain yourself during your stay in the Schengen territory. You should be able to prove that through a bank statement of the past three months, which must not be older than three days. The minimum amount required is different in each country; therefore you will have to consult with the relevant consular authority in your country. You should also submit documents to prove your working status.
- Immigration Status, if you are applies from a different country than your origin Country.
- Civil status documents (as required): Birth certificate, marriage certificate, etc.
- Visa application fees (The fee is **EUR 90** for adults and must be paid when you submit the Tourist Schengen visa application. Whereas the visa fee for children from the age of six years and below the age of 12 years is **EUR 45**).

The required documents for a Schengen Tourist visa also depend on your destination country. During the processing of your application, the consulate may, in individual cases, ask you to submit extra information or documents or you may be contacted for another interview. Make sure to submit them too, since the submission of the initial required documents does not guarantee you will be granted with a Tourist visa for Europe.

**\* Note: You are not required to provide all the requirements mentioned previously because each visa application is unique and varies depending on factors such as age and marital status. For more information, please do not hesitate to contact us.**